

GOVERNMENT OF TELANGANA
ABSTRACT

Establishment- O/o the Administrator General and Official Trustee, High Court Buildings, Hyderabad – Sanction of one post of Typist and one post of Office Subordinate on outsourcing basis for a period of one year -Orders-Issued.

LAW (B) DEPARTMENT

G.O.Rt.No.373

Dated:28.6.2019.
Read

From the Administrator General and Official Trustee, O/o.the Administrator General and Official Trustee High Court Buildings, Hyderabad, Letter No.102/2018, dated 4.06.2018.

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O R D E R:

The Administrator General and Official Trustee, High Court Buildings, Hyderabad, State of Telangana in his letter, read above has stated that there is only one typist post in their office and the said post was vacant from 2009 due to retirement of the person in that post. The Administrator General and Official Trustee has to dictate judgments and utilize the services of Typist in any other important and urgent matters. The entire typing work of the office as well as court work has become very difficult to complete without Typist. Due to enormous increase in the work load, consequent on the increase of pecuniary jurisdiction, number of applications coming up for disposal before the Administrator General, at the time of court proceedings, taking depositions of the concerned parties and Cross-Examination of the witnesses and taking the Docket orders of the Administrator General, it is very difficult to complete the court work without Typist. Hence, the filling up of the Typist post is become quite essential for effective and smooth functioning of the office of the Administrator-General and Official Trustee, High Court Buildings, Hyderabad.

2. The Administrator General and Official Trustee, High Court Buildings, Hyderabad, State of Telangana has also stated that there are only two Attenders in their office since the formation of their office. Due to increase of the pecuniary jurisdiction, the number of applications that are being filed, the record in the office as enormously increasing year to year and which has to be systematically arranged and to be maintained to facilitate for easy reference arrangement of files and has to carry important and confidential files. The present attenders who have been attending in maintaining of records is finding it difficult to devote their time for the work in view of the increased work load and also they have to go to pay and Accounts Office for submitting all types submitting all types of bills of their office and Accountant General Office for submitting Reconciliation Reports of their office every month etc. There are only two Attenders for Office work as well as to the judicial work of the Administrator General work. The existing two Attenders are quite inadequate to cope up with the increased above work load. Hence, one post of Attender is also become essential to accommodating increased work. Therefore, he felt necessary to create one post of Attender to their office.

3. Government after careful examination hereby sanction one post of Data Entry Operator and one post of Office Subordinate to the O/o. the Administrator General and Official Trustee, High Court Buildings, Hyderabad on outsourcing basis on a monthly remuneration of Rs.15,000/- and 12,000/- respectively for a period one year.

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4. The expenditure shall be debited to the Head of Account "2014-Administration of Justice, 110-Administrator General and Official Trustee - 04 - Administrator General and Official Trustee, 300-Other Contractual Services - 302-outsourcing engagements."
5. The Administrator General and Official Trustee, High Court Buildings, Hyderabad shall take necessary further action in the matter.
6. This order issues with the concurrence of Finance (HRM.II) Department vide their U.O.No.947/144/A1/HRM.VII/19, dated 27.04.2019.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

V.NIRANJAN RAO,
Secretary to Government,
Legal Affairs, Legislative Affairs & Justice.

To
The Administrator General & Official Trustee,
High Court Buildings, Hyderabad through the Advocate General for the
State of Telangana.
Copy to: The Advocate General for the State of Telangana,
High Court Buildings, Hyderabad.
" : The Accountant General, Telangana, Hyderabad.
" : The Pay & Accounts Officer, Telangana, Hyderabad.
" : The Deputy Pay & Accounts Officer, Old City Branch,
Motigalli, Hyderabad.
" : S/f and S/c.

//Forwarded: By Order//

SECTION OFFICER.